

Village of Peoria Heights
Departmental Committee Meeting

February 5th, 2019

The meeting was called to order at 6:00 pm.

Everyone stood for the Pledge to the Flag.

Upon roll call, the following Trustees were present: Harn, Goett, Dan Mariscal, Reichert, and Diane Mariscal. Trustee Carter was absent. Others present include: Mayor Phelan, Administrator Sutton, Deputy Village Clerk Witbracht, Water Technician David Marfell, and Foreman Michael Casey.

Trustee Goett made a motion to approve the minutes from January 22nd, 2019. Trustee Dan Mariscal seconded the motion which passed 5-0.

Comments from the Audience: There were no comments.

Old Business: There was nothing to report.

New Business: Erik Christian from HR Fit came forward to give an update on the final draft of the employee handbook. He gave some highlights on changes that include a compliant document as well as operational. He explained that sick leave was amended because of some changes in law, as well as expanding the harassment policy. He also explained a thorough review was completed of the current handbook and that legal counsel did the final review. He explained that the next steps will consist of questions and answers, and that it will be adopted on February 19th. Administrator Sutton added that training will be held for employees following the adoption. Trustee Diane Mariscal made a motion to approve Ordinance 2019-1580; An Ordinance Authorizing Imposition of a Residential Waste Collection and Disposal Fee. Trustee Harn seconded the motion. Administrator Sutton explained that the fee will not be raised and that no fees will be added as if it would if it was incorporated into the tax bill. He also added that it helps keep the Homestead Exemption in place. Trustee Reichert added that progress was made to the budget and that she would like to find other ways to bill for garbage. Trustee Goett agrees and would like to see other ways to increase the budget. Trustee Harn added that we do charge a low fee which does help keep the unique feeling. Trustee Goett would like to see this revisited. Mayor Phelan added that these costs help provide good police and fire services, as well as helping in the future with repairing the sidewalks and roads. Trustee Goett made a motion to have the fee fall off April 30th, 2020. Trustee Harn seconded the motion. Trustee Diane Mariscal inquired if the ordinance isn't passed tonight, that it would fall off the water bill, which is correct. The amended motion passed 3-2 with Trustee Dan Mariscal and Trustee Reichert voting nay.

Stephanie Brott from Olivo and Vino came forward to state her request for a street seat. She explained that her business is growing, and she would like to expand by offering a street seat. This will help pull people to her back patio. She is also requesting a full A-1 Liquor License. She confirmed that she will be decorating her street seat. Trustee Diane Mariscal made a motion and Trustee Reichert seconded the motion which passed 5-0 which will go before the

full board on the 19th. Trustee Diane Mariscal made a motion to move the liquor license before the full board. Trustee Harn seconded the motion which was approved 5-0.

Billy Blasek came forward to review and present the timeline and street closure request for the Sullivan's St. Patrick's Day party. He also explained that he will hire off-duty police officers. Administrator Sutton explained that the village will provide signage and that he fully supports the event. It was also confirmed that traffic would flow one way on the east-west side streets. Trustee Dan Mariscal made a motion to approve the event, and Trustee Goett seconded the motion which approved 5-0. Sarah Witbracht gave an update on some upcoming events. Administrator Sutton gave an update on the Capital Bill request and presented a timeline. He explained that there will be an update in 2-3 weeks. He further explained that there will be a public forum to release everything to the community.

David Marfell came forward to explain some recent weather updates and what the Village's roles are. He explained that we blasted social media with how to prevent frozen pipes as well as how to react to extreme cold and snow. Michael Casey updated that they are stocked up on salt and gave an update on snow plowing in the recent winter weather. Administrator Sutton explained that he has gotten many calls on public works customer service. He also added that public works has been going through applications and that interviews will be started soon.

Trustee Goett thanked the Peoria Heights Fire Department for their incredible response time for Trefzger's. He explained that they will be closed for two weeks.

Mayor Phelan added that there was a roof leak over the weekend and that public works, Chief Sutton, Chief Walters, and himself spent the weekend cleaning things up. Administrator Sutton added that a solution is currently being worked on.

Mayor Phelan added that the opening of the Betty Jayne Brimmer grand opening was a success. A total remodel will take place soon.

Trustee Goett made a motion and Trustee Dan Mariscal seconded to approve the bills which was approved 5-0.

Trustee Goett made a motion and Trustee Dan Mariscal seconded to adjourn which approved 5-0.

Michael E Phelan, Mayor
Clerk

Sarah Witbracht, Deputy Village

