

Village of Peoria Heights

Departmental Meeting

March 6th, 2018

The meeting was called to order at 6:00 pm.

Everyone stood for the Pledge to the Flag.

Upon roll call, the following Trustees were present: Harn, Goett, Dan Mariscal, Diane Mariscal, and Carter. Trustee Reichert was absent. Others present include: Mayor Phelan, Administrator Fick, Chief Sutton, Director Smith, Erik Christian from HR FIT, Tom Fagan from Azavar, and Council Tibbs.

Trustee Goett made a motion to approve Administrator Fick as Clerk Pro-Tem due to Clerk Gauf's absence. Trustee Harn seconded the motion which was approved 5-0.

The minutes from the Departmental meeting on February 27th, 2018 were approved as written with a motion by Trustee Carter and second by Diane Mariscal. The motion was passed with a voice vote.

Comments from the Audience: There was nothing to report.

Old Business: Trustee Goett gave an update regarding an emergency repair to an overhead garage door at the police station.

New Business:

- Administrative: Trustee Diane Mariscal made a motion to approve Ordinance 2018-1542; An Ordinance Approving the Transfer of Volume Cap in Connection with Private Activity Bond Issues, and Related Matters. Trustee Harn seconded the motion which was approved 5-0. Administrator Fick explained that the Village has been working with Albert's pest control to be proactive this year to have an action plan in place for monitoring and baiting the alleyways from Prospect Rd. west to Boulevard Ave. and War Memorial Dr. north to Marietta Ave. which is the area of heaviest complaints. They will monitor the alleyways from May-September for a total price of \$2,000. This will cut back on administration time reacting to complaints and keeping the residents that live in that area happy by being proactive. The board agreed that administration should work with Albert's to set this up. Lastly, Erik Christian from HR Fit was present to discuss his research findings and present a job description to the board.
- Economic and Community Development: Tom Fagan from Azavar was present to give a presentation on Azavar, an approach to providing a comprehensive revenue and audit management program for local governments using Azavar's proprietary technology.
- Building and Maintenance: Trustee Goett gave an update on Tower Park and explained that he would like to budget some repairs in for the 2018-2019 budget cycle.

- Other: Trustee Carter made a motion and presented a quote from WatchGuard in the amount of \$25,322.25 for the purchase of body cameras for the police department. Trustee Mariscal seconded the motion which was approved 5-0.

Payment of the Bills: Trustee Goett made a motion to pay the bills as presented. Trustee Diane Mariscal seconded the motion which was approved with a vote of 5-0.

Meeting was adjourned at 7:30 pm with a motion from Trustee Goett and a second by Trustee Diane Mariscal.

Michael E Phelan, Mayor

Matt Fick, Village Clerk Pro-Tem