

Village of Peoria Heights
Board of Trustees – Public Hearing
April 4, 2023

The Public Hearing was called to order at 5:00 p.m.

Everyone stood for a moment of silence and the Pledge to the Flag.

Upon calling roll, the following Trustees were present: Sarah DeVore, Jeff Goett, Elizabeth Khazzam, Mark Gauf, Matthew Wigginton, and Brandon Wisenburg. Others present included Village Administrator and Chief of Police Dustin Sutton and Village Clerk Stephanie Turner. Trustee DeVore was acting as Mayor Pro-Tem.

Trustee DeVore invited the Director of Peoria Heights Public Library, Mr. Shawn Edwards, to come forward to speak about the Peoria Heights Public Library's budget. Mr. Edwards explained the Library's budget is pretty much in line with their previous year's budget. The Library has worked hard to reduce costs. Their only large expense for the coming year is planning for construction. He noted that the process will take several years and involve public input. Mr. Edwards shared the Library doesn't expect any additional referendums or bonds to fund the project; the Library expects to fund the project through savings and grant funding.

Trustee DeVore noted the Village's budget was in front of the trustees, and Clerk Turner had offered a presentation of the details. The Board had no questions on the budget.

Trustee DeVore opened the meeting to public comment. There was no public comment.

Trustee Goett made a motion to adjourn, and Trustee Gauf seconded the motion. The Board of Trustees voted 6-0 to adjourn at 5:05 pm.

Michael Phelan, Mayor

Stephanie Turner, Village Clerk

Village of Peoria Heights
Board of Trustees
April 4, 2023

The Public Hearing was called to order at 5:30 p.m.

Everyone stood for a moment of silence and the Pledge to the Flag.

Upon calling roll, the following Trustees were present: Sarah DeVore, Jeff Goett, Elizabeth Khazzam, Mark Gauf, Matthew Wigginton, and Brandon Wisenburg. Others present included Mayor Michael Phelan, Village Administrator and Chief of Police Dustin Sutton, and Village Clerk Stephanie Turner.

Trustee Gauf approved the minutes from the Public Hearing and meetings on March 21, 2023 and March 23, 2023. Trustee Khazzam seconded the motion. The Board approved the minutes 6-0.

Mayor Phelan opened the meeting to public comment. Hearing no public comment, Mayor Phelan closed the meeting to public comments and moved on to old business. Superintendent of Public Works Mr. Chris Chandler announced Public Works would be closing the dog park for a few days to install new pea gravel. Streets seats will be put out at the end of April depending on weather. Public Works will be flushing hydrants next week, and the schedule is available on the Village's website. Hearing no additional old business, the Board moved on to new business.

Trustee DeVore explained she and Trustee Khazzam had met with Peoria Area Convention and Visitor's Bureau for an update on the partnership. She directed the Board to specific details of numbers and visitors from the PACVB's postings and websites in the packet. She shared information about the details of Peoria Heights' businesses being advertised, the number of subscribers to the PACVB, and how the partnership works. She noted the more information the Village shares on its page with Discover Peoria the more attention the Village will get. She stressed the importance of businesses connecting with the PACVB in order to optimize the effectiveness of the marketing. She asked trustees to let her know about any events, small or big, so they can be advertised. She showcased a booklet for the City of Peoria and explained each community would get their own individual book. Trustee DeVore also shared more details of additional benefits the Village will receive in the coming year including email blasts and personalized marketing consultations. Trustee Khazzam added that retailers should also reach out to the PACVB to make sure their hours and information is up to date. Trustee Wisenburg asked Trustee DeVore to have the new Together We Play playground posted. Trustee DeVore agreed. Trustee Wisenburg pointed out the details of an area map didn't call out Peoria Heights as a separate community. Trustee Khazzam thanked Trustee Wisenburg. Trustee Wigginton asked about the contract, and Trustee DeVore explained the contract was multiple years and the benefits increased. Mayor Phelan suggested the map also be branded as the ACE Corridor. Mayor Phelan asked if the booklet included paid advertising. Trustee DeVore and Trustee Khazzam explained the booklet has limited paid advertising. The PACVB has oversight of the book with the input of Trustee DeVore and Trustee Khazzam. Trustees DeVore and Khazzam explained the distribution process for the booklets. Mayor Phelan thanked both trustees for their work ensuring the partnership investment paid off.

Trustee DeVore made a motion to approve use of Tower Park on Saturday, October 21, 2023 for Annual Lupus Walk/5K. Trustee Goett seconded the motion. Trustee DeVore explained it was an annual event. The event was approved 6-0.

Trustee Gauf made a motion to approve the contract with RA Cullinan in the amount of \$628,933.87 for mill/overlay of Forest Park Drive. Trustee Gauf explained the work will begin in May. The road will be overlaid 4" on the edges with 2" of patching toward the middle of the road. Trustee Gauf explained Forest Park Drive was well overdue for an upgrade as a major artery for both the Village and surrounding area. Trustee Wisenburg asked if there was a date. Superintendent Chandler explained after the contract was approved the contractor would set a date. Trustee Wisenburg asked about how long the road will be closed. Clerk Turner explained the worst case estimate was four weeks with more likely estimate being two weeks. Trustee Wigginton asked Trustee Gauf about the area that would require 4" vs 2" overlay. Trustee Gauf explained the plan was to provide continuity across the road. He noted the repair would extend the life of the road possibly upwards of 15 years. Trustee Wigginton asked if the funds were from MFT, and Chief Sutton agreed. The Board approved the contract 6-0.

Mayor Phelan asked Ms. Sam Hutchinson to come forward with an update about the Farmers' Market. Ms. Hutchinson noted the event was moving to Wednesday nights May 24 through August 30. She has twenty vendors at the moment, and the set up will be a little different from previous years. Kingman Avenue will be closed down to provide more space for growth. She explained she's had a lot of positive feedback, and she's excited to see the event grow. Trustee Khazzam asked if there would be live music. Ms. Hutchinson noted she had been in contact with some options, and the goal is to have entertainment weekly. Trustee DeVore asked if the market had gone into September last year. Ms. Hutchinson stated it had and explained that vendors tended to decrease after August so she thought it would be better to go out with strong attendance in August. Mayor Phelan thanked Ms. Hutchinson for the huge time commitment organizing the event.

Mayor Phelan asked if there was any miscellaneous business. Hearing none, Trustee Goett made a motion to adjourn, and Trustee Khazzam seconded the motion. The Board of Trustees voted 6-0 to adjourn at 5:57 pm.

Michael Phelan, Mayor

Stephanie Turner, Village Clerk