

Village of Peoria Heights

Departmental Committee Meeting

July 24, 2018

The meeting was called to order at 6:00 pm.

Everyone stood for the Pledge to the Flag.

Upon roll call, the following Trustees were present: Dan Mariscal, Diane Mariscal, Reichert, Goett, and Carter. Others present include: Mayor Phelan, Chief Sutton, Foreman Michael Casey, Water Technician Dave Marfell, and Deputy Clerk Witbracht.

Trustee Goett made a motion to approve the minutes from June 26, 2018. Trustee Dan Mariscal seconded the motion which was approved 5-0.

Comments from the Audience: There were no comments.

Old Business: Trustee Carter mentioned how the body cameras were a great investment.

New Business:

- Police: Trustee Carter distributed the code enforcement boundary map and explained that the report contains the information for violations and tickets and that the compliance is still 90 percent. Chief Sutton added that the Police Department overseeing enforcement is working well. Trustee Carter made a motion for approval of payment to Supreme Radio Communications in the amount of \$6,196.12 for a radio system to improve the Police Station which will tie into the system in downtown Peoria. (Enter Trustee Harn) Chief Sutton explained that there is room in the budget under buildings maintenance. Trustee Reichert seconded the motion which was approved 6-0. Trustee Carter made a motion to approve the ratification of Ordinance 2018-1562; An Ordinance Amending Title 9 of the Village Code of the Village of Peoria Heights for the Purpose of Adding a New Chapter 8B Establishing Standards for Residential Housing within the Village. Trustee Diane Mariscal seconded the motion. Trustee Reichert stated some concerns about codes written within the ordinance that she would like reviewed. Administrator Sutton explained that its simply a housekeeping item for the codification. Trustee Goett made a motion to defer the ordinance to the next departmental meeting. Trustee Diane Mariscal seconded. The defer was approved 6-0.
- Fire: Mayor Phelan thanked first responders for their service with helping with the recent flooding on Galena Road.
- Public Works: Trustee Harn introduced Michael Casey and asked him to explain the Sidewalk Repair Program which is basically a program that will saw down and cut the sidewalks within the business district to reduce trip hazards. Trustee Harn made a motion to send the approval of the sidewalk repair program to the Board of Trustees meeting. Trustee Goett seconded the motion

which was approved 6-0. Trustee Harn made a motion to approve Ordinance 2018-1567; An Ordinance Amending Title 7, Chapter 2 of the Village Code of the Village of Peoria Heights for Regulating Parking of Vehicles with a Gross Weight in Excess of Ten Thousand Pounds. Trustee Harn would like to see that a sentence be added where if a construction worker is actively working, then the half -hour time limit be waived. Chief Sutton added that we are simply bringing this back into the code as it is an active ordinance that was not codified into the current code. Trustee Harn would like to make a motion to move this ordinance to the August 21st Board of Trustees meeting with the amendment eliminating the 30-minute limit. Trustee Goett seconded the motion to defer the ordinance which was approved 6-0. Trustee Harn added that he would like to match a Village Hall entrance sign like the Richwood's Township sign.

Michael Casey explained that he has been working with PPUATS to try to receive a grant for infrastructure. Forest Park Hill will also be closed on Wednesday, August 1st from 8:00am-2:00pm for maintenance.

Dave Marfell explained that the install of the Lion's Park water fountain was finished today, and that Glen should be open by Thursday afternoon. He also explained that he is waiting to hear on the ship date for the approved Cla-Val pressure reducing valve and will work with the residents on Longshore to keep them updated as to when the water will be turned off. He also explained that he is working with Emily to educate the public about the location of the shut-off valve.

Chief Sutton explained that Public Works is working on the finalization of job descriptions and job evaluations and thanked all employees for their teamwork.

- Other: Trustee Diane Mariscal made a motion to discuss how to proceed on requests for proposals for the waste disposal and recycling contracts. It is recommended that the second page be published in the newspaper seeking bids both as a combined service for waste disposal and recycling and allowing bids separately. Administrator Sutton advised that this RFP should go out as soon as possible. Mayor Phelan asked the Board to consider having Eagle Enterprises extend the contract until January 1 to get both contracts on the same renewal date, hence allowing more time to go out to bid. Trustee Carter would like the board to consider implementing its own garbage services. Administrator Sutton will keep everyone updated. He also gave an update on the Landlord Registration Program and explained that he will be sending out a letter and application to the board and that interviews are scheduled for early next week.
- Other: Trustee Dan Mariscal made a motion to approve the use of Tower Park for a Chalk Contest on September 22nd, 2018. Trustee Goett seconded the motion. Natasha Green from Anew School was present to explain this request in further detail. She explained that this event has been successful in the past at other venues and shared some photos of past work. Chalk Art, Karaoke Ukylayle style, face painting, and judging will be involved. The event was approved 6-0.
- Other: Trustee Goett made a motion to approve the replacement of the carpet upstairs. Trustee Harn seconded the motion. Chief Sutton explained that Carpet Weavers was the only quote received. Trustee Diane Mariscal asked if flooring was considered over carpeting. The motion

was approved 6-0. Mayor Phelan thanked for the employees for the help in organizing the Administrator's office.

- Mayor Phelan explained that he will be absent for the August 7th meeting and that Trustee Harn will be Mayor Pro-Tem. He also reminded everyone of the Village Clerk vacancy. Lastly, he explained that a potential investor is coming into town and thanked Gary Pearl for the use of his van.

The meeting was adjourned at 7:02 with a motion by Trustee Goett and a second by Trustee Carter. The motion was passed 6-0.

Michael E Phelan, Mayor

Sarah Witbracht, Deputy Village Clerk