

Village of Peoria Heights  
Board of Trustees  
August 16, 2022

The meeting was called to order at 5:30p.m.

Everyone stood for a moment of silence and the Pledge to the Flag.

Upon calling roll, the following Trustees were present: Jeff Goett, Elizabeth Khazzam, Mark Gauf, Matthew Wigginton, and Brandon Wisenburg. Trustee Sarah DeVore was absent. Others present included Mayor Michael Phelan, Village Administrator and Chief of Police Dustin Sutton, Village Clerk Stephanie Turner, and Village Counsel Kate Carter.

Trustee DeVore entered at 5:30 pm.

Trustee Gauf made a motion to approve the minutes from the Board of Trustees meeting on July 19, 2022. Trustee Khazzam seconded the motion. The Board approved the minutes 6-0.

Trustee Goett made a motion to approve the minutes from the Board of Trustees meeting on August 2, 2022. Trustee Wisenburg seconded the motion. The Board approved the minutes 6-0.

Mayor Phelan opened the meeting to public comment. Hearing no public comment, Mayor Phelan closed the meeting to public comments.

Mayor Phelan called for the Board to discuss old business. Hearing no additional old business, the Board moved on to new business.

Trustee DeVore made a motion to approve a pedal bus license to Petal Party LLC. Trustee Khazzam seconded the motion. Trustee DeVore explained the pedal bus had been sold, and the company had paid the fee for the license. Mr. Bryson, owner of the company, came forward to explain the plans for the business going forward. Trustee Wisenburg asked if the original agreement which restricted the number of licenses was still in effect. Trustee Khazzam asked if the agreement restricted business to the Village of Peoria Heights. Mr. Bryson noted he had plans to expand to the City of Peoria, and he would object to that condition. Trustee DeVore explained she believed the Board had set the condition of exclusivity for both sides, and she could support dropping the condition of exclusivity to operate only in the Village if the Village was allowed to offer additional pedal bus licenses. Trustee Wisenburg asked about the agreement, and Chief Sutton noted it would need to be amended. Trustee Wisenburg made a motion to amend the pedal bus license agreement to remove the mutual exclusivity agreement. Trustee DeVore seconded the amendment. The amendment passed 6-0. The motion to approve the license with the agreement amendment passed 6-0.

Trustee Goett made a motion to approve the sign marquee renovation by Mid-Illinois Companies in the amount of \$3,850. Trustee Khazzam seconded the motion. Trustee Goett explained the work would repair and improve the existing sign. Chief Sutton explained the Board had asked this expense and the following expenses for Tower Park be brought back pending funding. The total costs for all of the projects were just over \$150,000. Approximately \$60,000 of the total will be paid for by the General Fund, and the remaining funds would be from the TIF and the BDD. Trustee Wigginton asked if the

Village had budgeted for the expenses from the General Fund, and Chief Sutton agreed. The Board approved the expense 6-0.

Trustee Goett made a motion to approve the Tower Park pavilion and restroom painting by Mid-Illinois Companies in the amount of \$21,450. Trustee Wigginton seconded the motion. Trustee Goett explained the work to be done. The Board approved the expense 6-0.

Trustee Goett made a motion to approve the Tower Park fountain lighting installation by Laser Electric in the amount of \$62,500. Trustee Khazzam seconded the motion. Trustee Goett explained the expense is to install new colored lighting in the fountain. Trustee Wigginton asked if there were cost savings in dye and labor. Chief Sutton agreed noting the dye was approximately \$1,200 a year, without labor, and the new lights will be usable all year. The Board approved the expense 6-0.

Trustee Goett made a motion of the repair of Observation Tower flat roof by Western Specialty Contractors in the amount \$63,311. Trustee Wigginton seconded the motion. Trustee Goett noted the roof was badly in need of repair. The Board approved the expense 6-0.

Chief Sutton began his updates by explaining the Village had a random inspection from OSHA, and the Village had 0 violations. He congratulated Fire Chief Thompson on the results. Chief Sutton explained he had conducted interviews, and he's continuing to gather information regarding a job position for the the Peoria Heights Fire Department. Specifically, Chief Sutton will be meeting with Illinois Municipal League regarding retirement benefits, and he's hoping to wrap up the process by the next Monday. Chief Sutton also noted he had received an update from Senator Dave Koehler regarding grant funds for the Peoria Heights Police Department. The PHPD will be receiving \$250,000 for body cams and new equipment. Chief Sutton explained last night at the Zoning Board of Appeals meeting Beck's had presented their site plans. There will be a special ZBA meeting on September 7, 2022 for the project. The project will proceed to Board approval on September 20, 2022. Mayor Phelan noted that the ZBA had no opposition to the project last night, and the company is eager to begin construction so the Village is working diligently to accommodate the project.

The Board moved on to miscellaneous business.

Trustee Wisenburg noted he frequently gets emails from Riverview Court regarding noise from a nearby business which is under construction. Mayor Phelan asked Counsel Carter about options. Counsel Carter explained it would depend on zoning in the area. Chief Sutton noted he had also spoken to residents in the area. He stated if the noise is being caused by construction PHPD can address that through the noise ordinance. He noted if the sounds are operational then the Village will have to look to zoning as Counsel Carter had said. Mayor Phelan asked Trustee Wisenburg to work with Chief Sutton.

Chief Sutton provided an update that he had followed up with AMT after a resident had commented under public comment about response time. Chief Sutton stated the response times are excellent. Trustee Wisenburg asked if AMT had ever approached the Village to ask for fees for service. Chief Sutton stated they had not. Trustee Wigginton asked about the timeline for the Village for coverage. Chief Sutton noted the process had been fast-tracked, but the process does take time. Fire Chief Thompson noted that the PHPD will respond to calls and call for mutual aid. Trustee Wigginton asked if the Board needed to hold a special meeting for the issue. Mayor Phelan stated Chief Sutton had authority to hire, and Chief Sutton shared he'd be moving forward as quickly as possible. Trustee Gauf shared he had been with Public Works when they were operating the new valve machine the Village had

purchased, and it was a great asset. He noted it was a great benefit to the water system and gathered a great deal of data to help Public Works in their work. Superintendent of Public Works, Mr. Chris Chandler, shared the fountain should be working as early as next week. The concrete which the Board approved last meeting has been installed and is curing. Public Works will be striping next week, and he asked residents to be careful of the workers.

Hearing no additional miscellaneous business, the Board moved on to the finance reports.

Trustee Goett made a motion to approve payment of the bills. Trustee DeVore seconded the motion. There were no questions on the bills. The Board voted 6-0 to approve payment of the bills.

Clerk Turner read the Treasurer's Report. As of the end of July, there was \$6,049,159.90 in the Village controlled accounts and \$1,902,895.39 in the Water controlled accounts. Trustee Goett made a motion to approve the Treasurer's Report, and Trustee Gauf seconded. The Treasurer's report was approved 6-0.

Trustee Goett made a motion to adjourn, and Trustee Wisenburg seconded the motion. The Board of Trustees voted 6-0 to adjourn at 6:04 pm.

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Michael Phelan, Mayor

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Stephanie Turner, Village Clerk