

Village of Peoria Heights

Board of Trustees

September 19, 2017

1. The meeting was called to order by Mayor Phelan at 7:20 pm.
2. Everyone stood for the Pledge to the Flag.
3. Upon roll call, the following Trustees were present: Goett, Diane Mariscal, and Carter. Trustee Harn, Dan Mariscal, and Reichert were absent.
4. Minutes: Trustee Diane Mariscal moved to approve the minutes for the Special Board Meeting held August 15, 2017. Trustee Goett seconded the motion, which was approved by a voice vote.
5. Minutes: Trustee Carter moved to approve the minutes of the August 15<sup>th</sup> regular board meeting. Trustee Diane Mariscal 2<sup>nd</sup> the motion, which was approved by a voice vote.
6. Correspondence: Clerk Gauf had no correspondence
7. Announcements: Mayor Phelan had no announcements.
8. Trustee Reports:
  - Economic and Community Development: Trustee Dan Mariscal was absent so nothing to report.
  - Police: Trustee Carter mentioned that the 4-way stop sign at the corner of Marietta and Prospect improved traffic control.
  - Building/Property Maintenance: Trustee Goett had nothing to report.
  - Fire: Trustee Reichert was absent.
  - Public Works: Trustee Harn was absent.
  - Administration/Personnel: Trustee Diane Mariscal had nothing to report.
9. Comments from the Audience: Fran Gill announced that she would like to donate a plaque, bench, or some other appropriate structure in Tower Park to honor her Mother Mildred Lees (former long-time clerk). Director Smith will meet with her to discuss ideas for her donation.
10. Old Business: There was no old business to discuss.
11. New Business: Trustee Goett made a motion to approve a \$750.00 donation to the Peoria Heights Community Raffle. Trustee Carter 2<sup>nd</sup> the motion which as passed with a vote of 3-0. Trustee Harn, Dan Mariscal, and Reichert were absent. Trustee Diane Mariscal made a motion to approve hiring HR Fit, LLC to review job descriptions and policies for Village administrative personnel. Trustee Goett seconded the motion which was passed with a 3-0 vote.

12. Treasurer's Report: Trustee Goett made a motion to approve the Treasurer's report. Trustee Diane Mariscal seconded the motion which was approved a 3-0 vote.
13. Payment of Bills: Trustee Diane Mariscal made a motion to approve payment of the bills. Trustee Goett seconded the motion which was approved with a 3-0 vote.
14. The meeting was adjourned at 7:40 pm upon a motion from Trustee Goett and a second by Trustee Carter.

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Michael E Phelan, Mayor

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Margaret Gauf, Village Clerk