

Village of Peoria Heights  
Departmental Committee Meeting

September 25, 2018

The meeting was called to order at 6:00 pm.

Everyone stood for the Pledge to the Flag.

Upon roll call, the following Trustees were present: Harn, Goett, Dan Mariscal, Diane Mariscal, and Carter. Trustee Reichert was absent. Others present include: Administrator Sutton, Deputy Village Clerk Witbracht, Water Technician David Marfell, and Foreman Michael Casey.

Trustee Goett made a motion to approve the minutes from September 4, 2018. Trustee Dan Mariscal seconded the motion which passed 5-0.

Comments from the Audience: There were no comments.

Old Business: No old business was discussed.

New Business:

- Police: Trustee Carter introduced the code enforcement report and asked for any questions. Chief Sutton explained that arrest was made on private property for door to door soliciting.
- Fire: There were no reports.
- Public Works: Trustee Harn gave an update on the \$1.5M water tower improvement loan and a request to purchase a water service vehicle and hydro vacuum excavator not to exceed \$20,000 for each item using water department improvement loan funds. Dave Marfell explained the itemized breakdown for those requests. Trustee Diane Mariscal inquired about expenses used on which department, and Mr. Marfell explained that it must be used for water department expenses. Trustee Harn made a motion and Trustee Goett seconded the approval for the purchase of a water service vehicle and hydro vacuum excavator not to exceed \$20,000 for each item to go to the full board in October. The motion was approved 5-0. Dave Marfell gave an update on the removal of a 1949 Seagraves Fire Truck from the Street Department garage. He explained that it has been stored for 4-5 years that has been simply used for parades and public works has been running out of room. There was some discussion on who should make the decision regarding public works or the fire department. Ms. Witbracht explained that the fire department is interested in repairing it, but the biggest obstacle will be finding a place to store it. Mr. Marfell confirmed that it will come back to the board when they are ready to proceed. Mr. Mike Casey gave an update on sealcoating and spray patching. He reminded everyone of Homecoming and that residents will be notified of any lane closures. Mayor Phelan pointed out that there were very little complaints.
- Other: Trustee Diane Mariscal made a motion to discuss an ordinance amending Title 3, Chapter 3, Article B, Section 2 of the Village Code of the Village of Peoria Heights for the

Purpose of Amending the Motor Fuel Tax Rate. She explained that the current rate is \$.02 per gallon and we have the potential to raise it to \$.04 per gallon. She also explained that it would make us equal with Peoria. Trustee Carter mentioned that she would like to see the breakdown of surrounding areas. No further motion was made. Administrator Sutton gave an update on the Landlord Registration Program and explained that most of the phone calls have been educational and that we are off to a good start. He also explained that the interested applicant turned down the position and in return hired Telecommunications Officer Shane Murphy. He has been working on his certifications. Mayor Phelan expressed that he fully supports this promotion within the department and compliments Administrator Sutton on his strategies. Trustee Diane Mariscal questioned his job duties and if he would be working both jobs. Administrator Sutton explained that with his previous job duties lessened and some other inter-office shifting, he will be able to do the job well. Trustee Harn had a couple more MFT questions and explained that the amount that we collect is somewhat disappointing which is why it should be reviewed soon. Administrator Sutton gave some updates on revenue savings. He explained that they add up to \$484,380 including personnel, cell phones, garbage, etc. Mayor Phelan also explained that staff is being cross trained to be more efficient.

- Other: Trustee Dan Mariscal welcomed Kate Pastucha and she explained that she would like to hold a Veteran's Day flag retirement ceremony on Sunday, November 11<sup>th</sup>. She explained that she has been in contact with Scott Corsaut from the American Legion and Chief Walters from the Village and will also get the girl scouts involved. Trustee Dan Mariscal made a motion and Trustee Goett seconded which was approved 5-0 with the time to be determined. Trustee Dan Mariscal made a motion to approve the Addiction and Recover Walk 5K on Saturday, October 13<sup>th</sup> with a second from Trustee Goett. The motion approved 5-0. Trustee Dan Mariscal made a motion to approve the Sciota Road closure on Saturday, September 29<sup>th</sup> for the Peoria Heights Alumni All Class Reunion. Trustee Goett seconded the motion which was approved 5-0. Trustee Dan Mariscal made a motion to discuss amending an ordinance to allow for an additional stop sign fundraiser. Trustee Mariscal explained that if we amend the ordinance, we need to decide a new cap number. Trustee Goett would like the cap to stay at 4. No further motion made.
- Other: Trustee Goett explained that a letter was presented to him asking for donations for a silent auction for the Peoria Heights Grade School. Sarah Witbracht gave an update on some upcoming events.

The meeting was adjourned at 7:03 with a motion by Trustee Goett and a second by Trustee Harn. The motion was passed 5-0.

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Michael E Phelan, Mayor

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Sarah Witbracht, Deputy Village Clerk

