

Village of Peoria Heights
Board of Trustees
October 18, 2022

The meeting was called to order at 5:30p.m.

Everyone stood for a moment of silence and the Pledge to the Flag.

Upon calling roll, the following Trustees were present: Sarah DeVore, Jeff Goett, Mark Gauf, Matthew Wigginton, and Brandon Wisenburg. Others present included Mayor Michael Phelan, Village Administrator and Chief of Police Dustin Sutton, Village Clerk Stephanie Turner, and Village Counsel Mark Walton.

Trustee Gauf made a motion to approve the minutes from the Board of Trustees meeting on October 4, 2022. Trustee Wisenburg seconded the motion. The Board approved the minutes 5-0.

Mayor Phelan opened the meeting to public comment. Hearing no public comment, Mayor Phelan closed the meeting to public comments. Mayor Phelan called for old business. Hearing none, the Board moved on to new business.

Trustee DeVore made a motion to approve Resolution 2022-06: a Resolution Approving Agreement for Federal Advisory Services. Trustee Wisenburg seconded the motion. Trustee Khazzam entered at 5:32 pm and was present by phone. Clerk Turner asked Trustee Khazzam if she was present, and Trustee Khazzam confirmed. The Mayor has previously found that it is not prudent to require in person attendance given the ongoing spread of the COVID virus, and his determination remains in effect due to the ongoing disaster proclamation by the Governor. Trustee DeVore deferred to Director Aldrich for an explanation of the resolution. Director Aldrich explained his history of working with Ms. Anja Graves from Cardinal Infrastructure. He spoke very highly of her work history with the City of Normal. He noted she was very familiar with the local legislators from the area having worked with them before while employed with the City of Normal. He noted the contract is for a limited time, only 6 months, because it should see the Village through the process of trying to secure ear-marked funding for Phase I of Prospect Road. Mayor Phelan noted districts had been redrawn in Illinois, and the state was losing representation due to population loss. Trustee Wisenburg asked about the goals of the lobbyist, and Director Aldrich noted Cardinal Infrastructure would focus on Prospect Road and the Village's other needs. Trustee Wisenburg asked if the Board would receive updates. Chief Sutton or Director Aldrich will provide those. Trustee Wigginton explained his sadness at the loss of federal representation while noting the cost of the contract was reasonable. He expressed a hope for good returns on the expense. Mayor Phelan noted that Representative LaHood had requested \$2,000,000 for engineering of Prospect Road, but the bill has yet to pass the Senate. Director Aldrich noted Ms. Graves had already helped the Village without charging for her services. Resolution 2022-06 passed 6-0.

Trustee DeVore began an update on the Village's partnership with the Peoria Area Convention and Visitor's Bureau. She noted she had recently met with the PACVB and that the contract was in the packet. The Village's services increase throughout the contract based on an increase in cost of the contract. Trustee DeVore shared information about website posts by the PACVB, views, and engagement statistics. Trustee DeVore encouraged local businesses to sign up with the PACVB as they'll receive additional benefits since the Village has a contract with the organization for free or at a discount.

depending on their industry. Trustee DeVore noted the partnership was very positive. Trustee Khazzam agreed noting the PACVB had been helpful advertising Village events. Trustee Wisenburg asked if the page views in the report were unique page views. Trustee DeVore stated they were. Trustee Wigginton noted the fees increased from \$15,000 to \$20,000 and asked Trustee DeVore to elaborate on the new benefits. Trustee DeVore noted the PACVB would review the Village's logo and provide a branding kit. The Village also will receive a full feature in the PACVB's magazine and additional marketing in travel and leisure marketing. Trustee DeVore and Trustee Wigginton discussed the contract date. Trustee Wisenburg noted he mentioned a desire to receive data when the Board initially approved the contract. He stated his appreciation of receiving the data and stated he thought it was a good return on the investment. Trustee DeVore encouraged the Board to reach out to her if they had any suggestions for ideas or posts that the Village could advertise through the PACVB. Trustee Gauf asked if there had been any feedback about increased traffic as a result of the PACVB. Trustee DeVore noted it would be hard to receive that kind of feedback, but she has heard positive feedback from the Chamber of Commerce about the partnership.

Trustee Goett noted that Trefzger's had celebrated its sixth year in the Village recently. He congratulated the business and noted it was an asset.

Mayor Phelan asked for any updates under new business. Superintendent of Public Works, Mr. Chris Chandler, noted he had spoken to Walker Excavating about the work on the trail. The work is winding down and will hopefully be complete in a few weeks. He also shared Forest Park Drive would be closed for a day in the coming weeks so the City of Peoria can complete its road work on north Prospect Road.

Director Aldrich explained staff and trustees had met today regarding the water infrastructure plan. He'll have additional reports soon.

The Board moved on to miscellaneous business.

Trustee Wigginton shared Peoria Pizza Works had very recently celebrated 50 years in business. He congratulated the business and its owners.

Trustee Goett made a motion to approve payment of the bills. Trustee DeVore seconded the motion. There were no questions on the bills. The Board voted 6-0 to approve payment of the bills.

Clerk Turner read the Treasurer's Report. As of the end of September, there was \$6,813,719.68 in the Village controlled accounts and \$1,864,315.92 in the Water controlled accounts. Trustee Goett made a motion to approve the Treasurer's Report, and Trustee Gauf seconded. The Treasurer's report was approved 6-0.

Trustee Goett made a motion to adjourn, and Trustee Wisenburg seconded the motion. The Board of Trustees voted 6-0 to adjourn at 6:04 pm.

Michael Phelan, Mayor

Stephanie Turner, Village Clerk