

Village of Peoria Heights
Departmental Committee Meeting

December 4, 2018

The meeting was called to order at 6:00 pm.

Everyone stood for the Pledge to the Flag.

Upon roll call, the following Trustees were present: Goett, Dan Mariscal, and Carter. Trustee Harn, Trustee Dan Mariscal, and Trustee Reichert were absent. Others present include: Mayor Phelan, Administrator Sutton, Deputy Village Clerk Witbracht, Water Technician David Marfell, and Foreman Michael Casey.

Trustee Goett made a motion to approve the minutes from November 27th, 2018. Trustee Carter seconded the motion which passed 3-0.

Comments from the Audience: Shawn Edwards, Director of the Peoria Heights Library, came forward to give an update on the 2018-2019 Library Levy. He also thanked the Public Works Department for their involvement with the bicycle repair station and thanked the residents and business owners for supporting the library. Due to this support, the library's circulation has increased 10%. He reminded everyone of the winter book sale and other happenings. Mayor Phelan thanked him for all his work for running a successful local library.

Old Business: No old business was discussed.

New Business:

- Other: Trustee Diane Mariscal made a motion to approve Ordinance 2018-1576; 2018-2019 Levy for the Village and Library. (Enter Trustee Reichert) Trustee Goett seconded the motion which was approved 4-0 to be sent to the full board. Bookkeeper Turner came forward to explain the amounts that will be levied in the Peoria Heights Police Pension Fund and Peoria Heights General Fund. She also gave an update on the audit. There were some questions regarding where the police pension should be funded at, now. Administrator Sutton explained that the employee handbook has been reviewed by counsel and there were no questions. The board agreed that they would like to have him available for questions at the Board of Trustees Meeting. Trustee Diane Mariscal made a motion to approve Ordinance 2018-1577; An Ordinance Amending Title 2, Chapter 3 of the Village Code of the Village of Peoria Heights for the Purpose of Decreasing the Membership of the Business Development District Advisory Committee. Trustee Goett seconded the motion which was approved 4-0. Trustee Diane Mariscal made a motion to approve Resolution 2018-09; A Resolution Amending the Village of Peoria Heights Policy Prohibiting Sexual Harassment to Increase the Time Frame to File Charges with the Illinois Department of Human Rights. Trustee Reichert seconded the motion which was approved 4-0. Trustee Diane Mariscal made a motion to approve the cancellation of January 1st, 2019 Departmental Meeting. Trustee Goett seconded the motion which was approved 4-0. Trustee Goett made a motion to approve the Chucks Auto Sales Special Use Permit which is reviewed quarterly. Trustee

Reichert seconded the motion which was approved 4-0. Trustee Diane Mariscal made a motion to approve the Cadys Cars Special Use permit. Trustee Reichert seconded the motion which was approved 4-0. Trustee Diane Mariscal made a motion to approve the Metro Auto Sales Special Use Permit. Trustee Reichert seconded the motion which was approved 4-0. Administrator Sutton updated everyone about the Special Meeting on December 13th at 5:30pm. This will simply be a presentation.

Fire: Trustee Reichert made a motion to approve the payment to Global Emergency Products in the Amount of \$4,137.87 for repairs. Trustee Goett seconded the motion which was approved 4-0.

- Other: Administrator Sutton gave an update on the drainage issues by the trail and explained that he met with the Peoria Park District. Michael Casey came forward to explain that the erosion problem has been combated and the Peoria Park District will share the repairs at their expense. He further explained that the BDD approved half the funds for the LED lights on Prospect and Public Works intends to brighten up the Heights. Mayor Phelan thanked Public Works for responding promptly to the drainage issues and explained that he is anxious to open additional public parking spots. Dave Marfell explained that the computer system will be moved from the pumphouse to the chamber building on Tuesday, December 11th. He foresees the water system being down for 2 hours and is confident it will be a smooth process. Sarah Witbracht gave an update on all the Christmas events.
- Trustee Reichert made a motion to approve the payment of bills. Trustee Diane Mariscal seconded the motion which was approved 4-0. The total expenditures in the village account were \$382,261.06 and the total expenditures in the waterworks account was \$122,418.52. There were some questions on the transition of recycling totes from Eagle Recycling to G&O Disposal. Bookkeeper Turner explained that the audit will be on the website. She also explained that we have received 27 percent of the landlord registration income. She also explained that \$50,000 of the garbage fee has been received by water billing. She also gave an update on the IMRF rates explaining that there is good news for a reduced rate.

The meeting was adjourned at 6:49pm with a motion by Trustee Goett and a second by Trustee Diane Mariscal. The motion was passed 4-0.

Michael E Phelan, Mayor
Clerk

Sarah Witbracht, Deputy Village

